

# Celebration of Life



### We are sorry for your loss

We know that losing a loved one can be a difficult and stressful time. Our team can take the weight off your shoulders and help plan an event that is the perfect send off for your loved family member or dear friend.

From intimate gatherings to as many as 500 guests, we have a range of versatile function rooms.

Our Chefs have developed a range of affordable options for you to choose from, or can help you create a tailored menu.

Our venue offers free parking and is close to public transport which makes attending your event that little bit easier for your guests.

Talk to us about how we can assist you through this difficult time.

Thoroughbred Park Events Team

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## Venue options



### Winning Post Bar

\$650 Up to 500 guests

Access to Outdoor Courtyard

Terms & Conditions apply



### Trainers + Owners

\$700 Up to 120 guests

Floor-to-ceiling windows, In-built Audio Visual system and Private facilities



### **Rich Reward Room**

\$700 Up to 200 guests

Access to Private Grandstand, In-built Audio-Visual system & Floor-to-ceiling windows with blinds



### Silks Room \$900 Up to 350 guests

Access to Grandstand and Public Lawns, In-Built Audio-Visual System & Floor-to-ceiling Windows with Blinds

Surcharges for Sunday use (10%) and Public Holiday (15%) apply to all room hire prices.

### Audio Visual

AV System with Lectern and Microphone \$125 TV's to display a slideshow of memorable photos \$50 Sound System for Music \$50

### Shared Platter



#### Assorted sandwiches 40 Pieces \$75.00 Designed to be shared among 10 people Vegetarian spring rolls with sweet chilli dipping sauce 40 Pcs \$75.00 Australian Artisan Cheeses \$90.00 Selection of three Australian cheeses with dried muscatel clusters, nuts, Gourmet assorted mini pies with tomato lavosh, water crackers and quince paste relish 25 Pcs \$90.00 Vegetable Crudité Platter \$70.00 Gourmet assorted meat sausage rolls with tomato relish 25 Pcs Fresh Seasonal Vegetables served with trio of home-made dips and condiments \$90.00 GF Spinach and fetta pastizz with minted yoghurt 25 Pcs \$90.00 Charcuterie Platter \$110.00 Chef selection of Artisan meats served with pickles, marinated olive, cheese Prawn cones with thai sweet chilli jam 15 Pcs \$90.00 and lavosh and sourdough Salt and pepper torpedo calamari with schezwan mayo 25 pcs \$90.00 Fruits platter GF DF \$70.00 Cakes and slices \$80.00 Buffalo wings with chipotle aioli 25 Pcs \$90.00

### Beverages

#### **On Consumption**

An Open bar tab where you are charged after the event for total amount consumed.

Beverage selection for on consumption is limited to a maximum of 2 White Wines, 2 Red Wines, 1 sparkling, and 3 Bottled Beers.

### Bar Tab

A pre-determined set dollar amount arranged with the Event Manager. Bar Tab will be charged after the Event.

Beverage selection for Bar Tab is limited to a maximum of 2 White Wines, 2 Red Wines, 1 sparkling, and 3 Bottled Beers. No Spirits or RTD's to be consumed on the bar tab.

#### Cash Bar

An Open bar tab where guests purchase their own beverages throughout the event at bar prices.

### **Beverage List**

Sparkling Seppelt Salinger Premium Cuvee NV Seppelt Salinger Vintage Seppelt Fleur de Lys Sparkling White wine Juliet Moscato Squealing Pig Sauvignon Blanc T'Gallant Cape Schanck Pinot Grigio Devil's Lair Honevbomb Chardonnay Leo Buring Eden Valley Riesling Red wine Saltram 1859 Shiraz Wynns "The Gables" Cabernet Sauvignon Fickle Mistress Pinot Noir Penfolds Max Cabernet Sauvignon Seppelt Chalambar Shiraz Rose Squealing Pig Pinot Noir Rose

**Bottled Beer** Iron Jack XXXX Gold Tooheys Extra Dry Tooheys Old Hahn Super Dry Koscuiszko Pale Ale Heineken James Squires Ginger Beer Capital Brewing Co Coast Ale Capital Brewing Co Summit Session BentSpoke Crankshaft BentSpoke Barley Griffin Tap beer Hahn Super Dry Furphy Iron Jack Cider 5 Seeds Apple Cider

Spirits All spirits must be mixed with ice and soft drink Jim Beam Bourbon Bundaberg Rum Smirnoff Vodka Gordon's Gin Johnnie Walker Scotch Red Label RTD'S Bundaberg Rum & Cola Jim Beam & Cola Canadian Club Dry White Claw Mango White Claw Ruby Grapefruit Soft drinks Pepsi/Pepsi Max Lemonade Solo Dry Ginger Ale Mineral/Tonic/Soda Water **Bottled Water Orange Juice** 

### **General Information**

#### Security

Security Guards – a quote can be obtained from our supplier, minimum 4 hours with 2 guards. Security is required at all birthday parties (18th, 21st, 30th, 50th etc), race day events, University events and sport-functions. Thoroughbred Park maintains the right to request security be onsite for your event should they feel it necessary, in which case the client will cover the cost. This will be decided in advance of your event.

#### **Terms and Conditions**

A deposit of 20% and a completed booking confirmation is required to secure your function booking date. In the event that the deposit is not paid within 10 working days from issue, Thoroughbred Park reserve the right to cancel the booking and allocate the venue to another client. For the purpose of catering requirements, confirmation of final numbers and dietaries are required 10 working days prior to your event. Full payment for room hire and catering for your event is required 7 days prior to the event. Full payment of beverages and miscellaneous items is required no later than 10 working days after your event. The Hirer is financially responsible for any damage to Thoroughbred Park property during the function.

#### **Our Preferred Suppliers**

EAVS – For all additional AV requirements MobyDisc – For all DJ requirements Hireall – For all Marquees and Event Styling requirements Imagine Events – for all event styling

#### **Cancellation Policy**

Any event cancelled 91 days or more prior to the event will not incur a cancellation fee and any deposits paid will be refunded to the client. 90-31 days prior to event: in the event of the function being cancelled between 31 and 90 days prior, a cancellation fee equal to the deposit paid will apply. 30-8 days prior to event: in the event of the function being cancelled 8 – 30 days prior, a cancellation fee equal to the deposit paid and 505 of estimate revenue will apply.

7 days or less prior to event: in the event of a function being cancelled 7 days or less prior, a cancellation fee equal to 100% of estimated revenue will apply.

#### Food and beverage policy

Guests are NOT permitted to bring any food or beverages into the venue without written consent from the Event and Catering Manager and there is a limit on what can be brought in.

#### General

Whilst Thoroughbred Park will take every reasonable measure to ensure the safety of any personal or corporate items, or equipment brought into Thoroughbred Park, these items remain the sole responsibility of the person bringing them in and we will not accept responsibility or be liable for the reimbursement for any items that may be lost or damaged.

#### Surcharges

Sunday and Public Holidays:

Surcharges for Sunday use (10%) and Public Holiday (15%) apply to all room hire prices. Labor Surcharge of 10% of the total food and beverage account is applicable to all functions held on a Public Holiday.

#### Other:

Functions & Cocktail parties with less than 50 guests incur a surcharge of \$200.00. Conferences require a minimum of 20 people attending. Conferences with 11-19 persons will incur a surcharge of \$5 per person; conference with less than 10 persons will incur a surcharge of \$10 per person. A Service fee of \$2.00 per person, per course applies for an alternate meal selection. Alternate meals are two selections only.



#### Do you cater for special dietary requirements?

Our chef will design a menu to suit all guests with dietary requirements with 10 working days' notice. Dietaries given within the 10 days' notice will be catered to as best we can.

#### What AV is included?

The Silks and Rich Reward Room have an internal sound system with can be used with hand held microphones or a lectern microphone for an additional cost.

#### Parking?

We have free secure parking for 1200 cars with accessible parking areas available. We are also able to accommodate large buses for drop off and pickup. We are within close proximity to the Light Rail Service on Flemington Road. We are just minutes from the CBD and Canberra Airport.

#### Race Day function?

When available we can offer the Silks Room and the Rich Reward Room on Race days for your Special Event. You will have access to your own TAB facilities, grandstand access and views over the Home Straight and Winning Post

#### What time is the venue available from and to?

Access to the room for setup depends on the availability and other function bookings. We can confirm your access times 14 days prior to your event. Our Bar Supervisor will call last drinks at 11.15 pm with the bar closing at 11.30 pm at which time music must also conclude and guests begin to depart, guests must be departed by midnight.

#### Is there access for people with a disability?

All areas are accessible. 2 lifts will take you to Level 1 and Level 2 function rooms. Winning Post Bar, Betting Ring and front lawn areas are fully accessible.

#### What furniture is available?

Option of cocktail set up (tall round dry bars with stools), round dining table with banquet chairs (up to 10 pax) or rectangle tables in a variety of arrangements. Alternate to our furniture, you may hire additional furniture through our recommended supplier at an additional cost. Furniture requirements must be agreed upon in writing with the Catering and Events Manager no later than 10 working days prior to the event.

#### Is there space for a dance floor?

All rooms have space for a dance floor however this will depend on the number of guests you have attending. Your Function Manager will advise on the space required. A quote for a dance floor can be obtained through our preferred supplier. The Silks Room has a built-in dance floor.

### What is the minimum number of guests I am required to have?

Cocktail party and function – 50 guests minimum Conference – 20 guests minimum Refer to Surcharges for appliable fees related to not attaining minimum numbers.